



# Grace Christian Academy

*A ministry of Grace Baptist Church*

5914 Beaver Ridge Road ♦ Knoxville, TN 37931

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[www.gracechristianrams.org](http://www.gracechristianrams.org)

## PASTOR'S REFERENCE

Applicant's Name: \_\_\_\_\_

Dear Pastor,

The above named person is making application for a staff/teaching position at Grace Christian Academy. We ask that you kindly give your most candid opinion of him/her, as it is extremely important to the program of the school that only qualified, stable and totally committed persons be employed. We deeply appreciate this courtesy, and shall consider the information contained in this reference to be strictly confidential. Your prompt reply will help us considerably.

Please answer the following questions carefully. When completed, please mail or fax the form directly to Grace Christian Academy, Attn: Don Criss.

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1. I have known the applicant for:  
 less than one year    1-3 years    3-5 years    more than 5 years
  2. I know the applicant:  
 extremely well    rather well    casually
  3. If married, is the applicant's partner fully in accord with the plan to work at GCA?  
 yes    no
  4. Are the applicant's relationships to family members a credit to Christian ministry?  
 yes    no
  5. How long has the applicant been a Christian? \_\_\_\_\_
  6. In your opinion, is the applicant living a consistent Christian life?  
 yes    no
  7. The applicant's attitude toward authority and instruction is:  
 excellent    acceptable    consistent    frequent    inconsistent    poor
  8. Please check any of the following the applicant has used in the last year.  
 tobacco    alcohol    habit-forming drugs  
Is the applicant currently using any of these?  
 yes    no
  9. The applicant's conduct in the area of sexuality:  
 is above reproach    needs improvement    is questionable
  10. The applicant's relationship to our church is:  
 member    associate member    regular attender    occasional member
  11. Please rate the applicant as to:  
a. attendance at services of our church    consistent    frequent    occasional    seldom  
b. participation in activities of our church    consistent    frequent    occasional    seldom  
c. involvement in ministry or service    consistent    frequent    occasional    seldom
  12. I would rate the applicant's commitment to a career in vocational Christian service as:  
 definite    willing, but uncertain    highly probable    improbable
  13. I recommend this applicant for employment at Grace Christian Academy:  
 without reservation    with reservation    do not recommend
  14. Please list any specific abilities you have observed in the applicant which would enhance his/her effectiveness in Christian ministry. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

15. What can you add to help us better evaluate the applicant? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Thank you for your time and effort in completing this confidential evaluation.

Your Name (print) \_\_\_\_\_

Name of the church \_\_\_\_\_

Church address \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

May we contact you if we have any additional questions?  Yes  No Phone \_\_\_\_\_